

NOTICE OF PUBLIC MEETING OF THE FRIENDS OF THE CARSON CITY LIBRARY

Regular Board Meeting

Day: Monday
Date: May 16, 2022
Time: Beginning at 5:00 pm
Location: **Friends of the Carson City Library Browser's Corner Bookstore**
711 E. Washington Street
Carson City, NV 89703
(AND Online Video Call Meeting ID: Passcode: Phone Call Meeting ID: Passcode: if needed.)

NOTICE TO THE PUBLIC:

The public may provide public comment in at least 24 hours prior to the meeting by written submission to the following email address: In subject field please list attached information for current meeting; friendsinfo@friendscclibrary.org

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please notify the Friends of the Carson City Library in advance so that arrangements may be made. Requests may be made in writing and addressed to the Friends of the Carson City Library at 711 E. Washington St., Carson City, NV 89701, or by emailing friendsinfo@friendscclibrary.org

AGENDA

Note: Below is an agenda of all items scheduled for consideration. Notice is hereby provided that items on the agenda may be taken out of order, two or more agenda items may be combined for consideration and an agenda item may be removed from the agenda, or discussion may be had relating to an item on the agenda may be delayed at any time.

1. Call to Order
 - a. Roll Call and Determination of Quorum
2. Public Comment

Members of the public who wish to address the Friends' Board of Directors may come forward and speak on any topic that is relevant to or within the authority of the Board of Directors. The Board respects the right of citizens to present differing opinions and views. Comments may be limited to ask a member of the Board to place it on the Board's agenda for a future meeting. No action may be taken on a matter raised under this item of the agenda unless the matter is noticed on a Board agenda as an item on which action may be taken. In accordance with the Open Meeting Law, the President may prohibit public comment if the person speaking is willfully disruptive of the meeting

by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers.

3. For Possible Action - Approval of Meeting Minutes 01/22/2022
4. For Possible Action - Friends of the Carson City Library Business
 - a. For Possible Action - Presentation, discussion and possible action on the Treasurer's Financial Position and Income/Expense for the month of March and April 2022.
 - b. For Possible Action - Discussion and possible action regarding safety and security at the Friends of the Carson City Library Browsers Bookstore.
5. Information Only - Friends of the Carson City Library, Carson City Library and Committee Reports. Please submit a written report at start of meeting to board.
 - a. Information Only - Carson City Library Director Report
 - b. Information Only - Report on Browsers Corner Bookstore
 - c. Information Only - Executive Board and Committee Reports
6. For Possible Action - Adjournment

Copies of the reference material and any additional supporting material will be made available at Browsers Corner Bookstore, located at 711 E. Washington Street, Carson City, NV 89701 or by contacting friendsinfo@friendscclibrary.org. Copies of any such material will be made available on the website and at the meeting site.

Friends of the Carson City Library will post in accordance with NRS 241.020, this agenda has been sent to be posted before 9 a.m. three working days before the day of the meeting at the following locations: **Browsers Corner Bookstore, 711 E. Washington St. Carson City, NV 89701; Friends of the Carson City Library website: <https://www.friendscclibrary.org>**

As authorized by Assembly Bill 253 of the 81st (2021) Session of the Nevada Legislature agenda will only be posted at Browsers Corner Bookstore and on the Friends of the Carson City Library website.

Board of Directors
Friends of the Carson City Library Minutes
January 22, 2022
Browsers Corner Bookstore Meeting

Position Number	Title	Information of Actions under Discussion
1.	Call to Order:	Vice President, Joe Modarelli called the meeting to order at: 10:00am Determination of Quorum: It was determined that a quorum was present. Board Members in attendance were: Sena Loyd (President) by Zoom, Joe Modarelli (Vice President), Phillip Patton (Treasure), Lou Anne Geissler (Secretary), Lisa Buder (Membership & Store Manager), Virginia Reimold (Member), Judy Mumford (Member), Julie Geise (Historical), Joann Mathes (Member), Jetty Maddox (Finance), Todd Colegrove (Librarian), Jeanne Underwood (Member)m
2.	Public Comment	Vice President, Joe Modarelli, asked if anyone in attendance would like to make a statement.
3.	For Possible Action	Approval of Meeting Minutes: (12/20/2021)
4.	Possible Action Items	Friends of the Carson City Library Business
	a.	<p>For Possible Action - Presentation, discussion and possible action on the Treasurer's December 2021 Financial Position and Income/Expense. Treasurer, Phil Patton]</p> <p>Last year started slow and by year ends the bookstore sales zoom upwards. We are doing really great.</p> <p>No comments, motion made, passed and approved</p>
	b.	<p>For Possible Action: Presentation, discussion and possible action regarding the allocation of 95% of 2021 FOCCL profit to the Carson City Library in fiscal year 2022 through a newly established granting process. [Treasurer, Phil Patton]</p> <p>Vice Chair read how the process will change in providing money to Carson City Library from Yearly to Mid-Year July 1st accounting process to match with Carson City Budget process.</p> <p>No comments, motion made, passed and approved.</p>

- c. **For Possible Action:** Presentation, discussion and possible action regarding the 2022 budget and review of 2021 budget for the FOCCL. [Treasurer, Phil Patton]

2021 is a good realistic amount to place the 2022 total income. Keeping a moderate amount income/expense.

Question on Rent increase as to each month or yearly. Phil explained it is a monthly fee. Discussion on the water bill which we paid the full amount charged (average 120 per month) and Phil receives a written invoice.

- d. **For Possible Action:** Presentation, discussion and possible action regarding election of FOCCL Secretary and Vice President. [Nominating Committee Chair, Joseph Modarelli]

Summary: In 2022 we are electing a Secretary and a Vice President. The slate presented by the nominating committee is Secretary, Lou Anne Geissler and Vice President, Jeanne Underwood. Nominations will also be accepted from the floor. If no floor nominations are received, voice vote will proceed. If floor nominations are received, a roll call vote will proceed. No comments, motion made, passed and approved.

5. **Information Only - Friends of the Carson City Library Committee Reports, Browsers Corner Reports, and Carson City Library Report. Written reports are included by those committees who have submitted them.**

- a. **Information Only** - Written update on Browsers Corner Bookstore review of 2021. [Spokesperson Browsers Committee, Patti Ferguson and Lisa Buder]

Patti Ferguson has resigned of Bookstore manager and Lisa Buder will be chairing those duties with Jeanne Underwood.

2021 and first month of 2022 has been a very busy month they were able to include a 3rd shift for every Tuesday. Which has reduced hours for the volunteer's staff.

- b. **Information Only** - Written update on Carson City Library activities in 2021, including review of \$6392.00 gift from previous Friends of the Carson City Library gift. [Library Director, Todd Colegrove]

6. Adjournment

Library was very happy to receive 500 books from us.

- We currently have 168 members which 25 are new members.

- No Information was provided

- Jetty explained the difference the two accounts with Edwards Jones for FYI. Jetty is asking/hoping to find assistance volunteer on the Finance Committee. If anyone would to help out, please contact her.

Meeting was adjourned at: (10:42 am)
(Motion Made, 2nd, Approved)

6:55 AM
04/04/22
Accrual Basis

FRIENDS OF THE CARSON CITY LIBRARY
YTD REVENUE/EXPENSE REPORT
January through March 2022

	Jan - Mar 22
Ordinary Income/Expense	
Income	
FRIENDS REVENUE	
CONTRIBUTIONS	
AMAZON SMILE	22.12
INDIRECT PUBLIC SUPPORT	
DONATION BOX	779.70
Total INDIRECT PUBLIC SUPPORT	779.70
MEMORIAL	
PHYLLIS PATTON	994.74
Total MEMORIAL	994.74
MEMORIAL CATHY AND ED SMITH	50.00
CONTRIBUTIONS - Other	125.00
Total CONTRIBUTIONS	1,971.56
MEMBERSHIP DUES	920.00
Total FRIENDS REVENUE	2,891.56
INVESTMENT INCOME	
EDWARD JONES,1 DIVIDENDS	295.06
EDWARD JONES,2 DIVIDENDS	272.95
US BANK, #8160	0.01
INVESTMENT INCOME - Other	0.01
Total INVESTMENT INCOME	568.03
Total Income	3,459.59
Expense	
OPERATING	
FRIENDS EXPENSES	
OTHER	
DUES/FEES	50.00
GAIN/LOSS ON INVESTMENTS	6,056.67
MEETINGS	
MEMBERSHIP LUNCHEON	42.33
MEETINGS - Other	114.52
Total MEETINGS	156.85

6:55 AM
04/04/22
Accrual Basis

FRIENDS OF THE CARSON CITY LIBRARY
YTD REVENUE/EXPENSE REPORT
January through March 2022

	Jan - Mar 22
SUPPLIES	169.65
Total OTHER	6,433.17
POSTAGE/MAILING/PRINTING	
POSTAGE	17.60
PRINTING	35.60
POSTAGE/MAILING/PRINTING - Other	58.00
Total POSTAGE/MAILING/PRINTING	111.20
PUBLIC RELATIONS/MARKETING	
ADVERTISING	270.00
PUBLIC RELATIONS/MARKETING - Other	900.00
Total PUBLIC RELATIONS/MARKETING	1,170.00
Total FRIENDS EXPENSES	7,714.37
Total OPERATING	7,714.37
SIGNAGE	7.21
Total Expense	7,721.58
Net Ordinary Income	-4,261.99
Other Income/Expense	
Other Income	
FUNDRAISING	
BOOK STORE REVENUE	
DAILY SALES	
CASH SALES	14,425.70
CREDIT CARD SALES	8,760.11
REGISTER OVER/UNDER	-31.35
DAILY SALES - Other	135.50
Total DAILY SALES	23,289.96
OTHER EVENTS	
GIFT CARDS	75.00
Total OTHER EVENTS	75.00
OTHER SALES	
GRASS ROOTS	484.01

6:55 AM
04/04/22
Accrual Basis

FRIENDS OF THE CARSON CITY LIBRARY
YTD REVENUE/EXPENSE REPORT
January through March 2022

	Jan - Mar 22
INTERNET	1,083.82
Total OTHER SALES	1,567.83
Total BOOK STORE REVENUE	24,932.79
Total FUNDRAISING	24,932.79
Total Other Income	24,932.79
Other Expense	
BOOK STORE EXPENSES	
JANITORIAL	810.00
MARKETING, PUBLICITY	
ADVERTISING	270.00
MARKETING	900.00
Total MARKETING, PUBLICITY	1,170.00
OTHER	
CREDIT CARD FEES	303.61
GIFT CARD REDEMPTION	-75.15
MAINTENANCE	149.65
SALES TAX	28.41
SUPPLIES	592.09
UTILITIES	
ELECTRICITY	251.57
GAS	406.54
UTILITIES - Other	1,157.91
Total UTILITIES	1,816.02
Total OTHER	2,814.63
RENT	4,400.00
Total BOOK STORE EXPENSES	9,194.63
Total Other Expense	9,194.63
Net Other Income	15,738.16
Net Income	11,476.17

6:52 AM

FRIENDS OF THE CARSON CITY LIBRARY

04/04/22

FINANCIAL POSITION

Accrual Basis

As of March 31, 2022

	Mar 31, 22
ASSETS	
Current Assets	
Checking/Savings	
CASH (600.00)	601.58
EDWARD JONES	
EDWARD JONES, 1	
CASH	11.18
Lord Abbett Bond Debenture A	23,040.26
Lord Abbett MultiAssett Bal Opp	18,971.76
Lord Abbett Short Duration	14,286.00
PIMCO MONEY MARKET	26,699.88
Total EDWARD JONES, 1	83,009.08
EDWARD JONES, 2	
22% LA SHORT - THAYER	7,065.88
BUILDING FUND	
78% LA SHORT - CARRUTHERS	24,794.06
CASH ACCOUNT, #2	0.91
LA BOND - FRIENDS FUNDRAISING I	8,308.52
LA MULT- FRIENDS FUNDRAISING II	10,064.23
BUILDING FUND - Other	-0.91
Total BUILDING FUND	43,166.81
CHANGE IN VALUE	-249.54
MARKET VALUE	-31.73
EDWARD JONES, 2 - Other	282.18
Total EDWARD JONES, 2	50,233.60
Total EDWARD JONES	133,242.68
US BANK #8160	2,640.12
WELLS FARGO,#2045 (3050)	85,855.63
Total Checking/Savings	222,340.01
Total Current Assets	222,340.01
Fixed Assets	
2013-2014	
2007 3 BOOK TRUCKS	600.00
2007 TABLES	5,000.00
2008 BOOK CASES FOR BROWSERS	7,150.00
2008 RETROFIT FILE CABINET	600.00

6:52 AM

FRIENDS OF THE CARSON CITY LIBRARY

04/04/22

FINANCIAL POSITION

Accrual Basis

As of March 31, 2022

	Mar 31, 22
2012 OUT DOOR SIGN	600.00
2012 SHELVING	1,500.00
2014 APPROVED START UP COSTS	
COUNTERTOPS	1,416.55
FURNITURE	535.88
SECURITY SYSTEM	796.00
SIGNAGE	1,874.27
SURVEILLANCE EQUIPMENT	770.98
WHITE CABINETS (4)	631.96
Total 2014 APPROVED START UP COSTS	6,025.64
Total 2013-2014	21,475.64
2014-2015	
2015 APPROVED START UP COSTS	
GORILLA BOOK TRUCKS (2)	1,208.90
ROGHNECK LARGE SHED	532.53
Total 2015 APPROVED START UP COSTS	1,741.43
HORIZONTAL SHEDS (2)	675.94
SHELVING MATERIAL FOR PB	219.30
SHELVING UNIT	156.80
VIDEO SHELF UNITS	208.65
Total 2014-2015	3,002.12
2015-2016	
2011 GATEWAY PC	100.00
4X4 OUTDOOR SIGN	800.00
BOOK CASES (5)	129.12
RETAIL POINT OF SALE KIT	1,245.50
Total 2015-2016	2,274.62
2017 STORAGE UNIT	132.00
2018	
ALPINE LOCK	524.99
APPLE IPAD WI-FI 32GB	250.00
DIGITAL VOICE RECORDER	59.99
HEWLIT PACKARD PRINTER	209.98
OPEN SIGNAGE	80.00
Total 2018	1,124.96

6:52 AM

FRIENDS OF THE CARSON CITY LIBRARY

04/04/22

FINANCIAL POSITION

Accrual Basis

As of March 31, 2022

	Mar 31, 22
2021	
DESK CHAIR	139.98
Total 2021	139.98
Total Fixed Assets	28,149.32
TOTAL ASSETS	250,489.33
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
CURRENT LIABILITIES	
BUMPER STICKERS	-134.00
Total CURRENT LIABILITIES	-134.00
DEDICATED FUNDS-RESTRICTED	
APRONS AND NAME TAGS	270.00
BUILDING FUND	
DEDICATED FUNDS	25,500.00
RESERVED FUNDS	15,500.93
Total BUILDING FUND	41,000.93
GIFTING BOOKS CATALOGUE	2,165.15
SANDRA OSHEROFF MEMORIAL FUND	630.00
THAYER DONATION FOR BOOKS	7,001.75
Total DEDICATED FUNDS-RESTRICTED	51,067.83
Total Other Current Liabilities	50,933.83
Total Current Liabilities	50,933.83
Total Liabilities	50,933.83
Equity	
Opening Balance Equity	-7,551.75
Unrestricted Net Assets	195,631.08
Net Income	11,476.17
Total Equity	199,555.50
TOTAL LIABILITIES & EQUITY	250,489.33

BOOKSTORE INCOME / EXPENSE

JANUARY 1 - DECEMBER 31 2022

ITEM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE		YTD	Rem
	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Bdgt	Act	B/(W)	Bdgt
INCOME																
Daily Store Sales	6692	7612	9061										22,235	23,365	1,130	66,635
Internet Sales	385	389	310										1,250	1,084	(166)	3,916
NonPublic Sales	222	127	135										450	484	34	1,316
Special Sales																
Gift Card Use	-13	-16	-47											(75)		
Bookstore Income	7,287	8,112	9,459										23,935	24,858	997	71,867
EXPENSES																
Publicity/Mktg.	390	390	390										1,270	1,170	100	3,910
CC Processing	85	96	123										289	304	(15)	846
Eqpt/Furniture													25		25	100
Insurance																842
Janitorial	270	270	270										810	810		2,790
Maintenance	16		133										63	150	(87)	100
Rent	1450	1450	1500										4,475	4,400	75	13,500
Supplies		116	91										550	207	343	1,993
Utilities, Fixed	383	398	377										1,125	1,158	(33)	3,342
Electricity	84	83	85										238	252	(13)	1,148
Gas	104	160	143										372	407	(34)	443
Sales Tax	16	5	8											28	(28)	(28)
Bookstore Expense	2,798	2,967	3,120										9,217	8,885	332	28,987
Store Net Income	4,489	5,145	6,339										14,718	15,973	1,330	42,880

Notes: All dollar amounts are rounded to two decimal places and displayed as whole dollars.

Bracketed () items are worse than plan. Example: (5,000) would mean that the item is \$5,000 WORSE than the budget.

NonPublic Sales = Grassroots, Amazon Smile

Special Sales = Parking Lot, Author Events, etc.

FRIENDS INCOME / EXPENSE

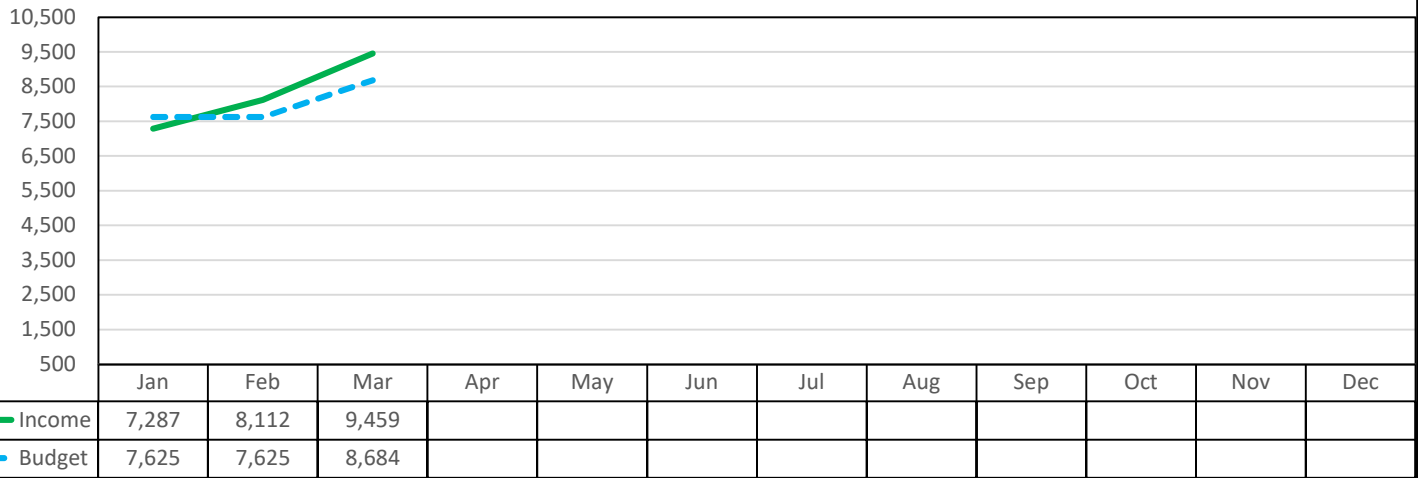
JANUARY 1 - DECEMBER 31 2022

ITEM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE		YTD	Rem
	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Bdgt	Act	B/(W)	Bdgt
INCOME																
Donations	1,168	587	992											2,747	2,747	
Membershsip	410	150	360										963	920	(43)	4,580
Grant *																
Other																
Friends Income	1,578	737	1,352										963	3,667	2,704	4,580
EXPENSES																
Pub/Marketing	390	390	390										1,450	1,170	280	4,630
Correspondence													10		10	50
Dues/Fees			50										50	50		355
Gifts													88		88	750
Historian													25		25	100
Insurance																575
Meetings	117												550	117	433	1,001
Printing/Postage	46	58	7										375	111	264	1,389
Film Festival																
Supplies		177											75	177	(102)	123
Web Site													287		287	287
																10,885
Friends Expense	553	625	447										2,909	1,626	1284	9,259
Friends Net Income	1,024	112	905										-1,947	2,041	3,988	-1,397
Store Net Income	4,489	5,145	6,339										14,718	15,973	1,330	42,880
Total Net Income	5,513	5,257	7,244										12,771	18,014	5318	41,483

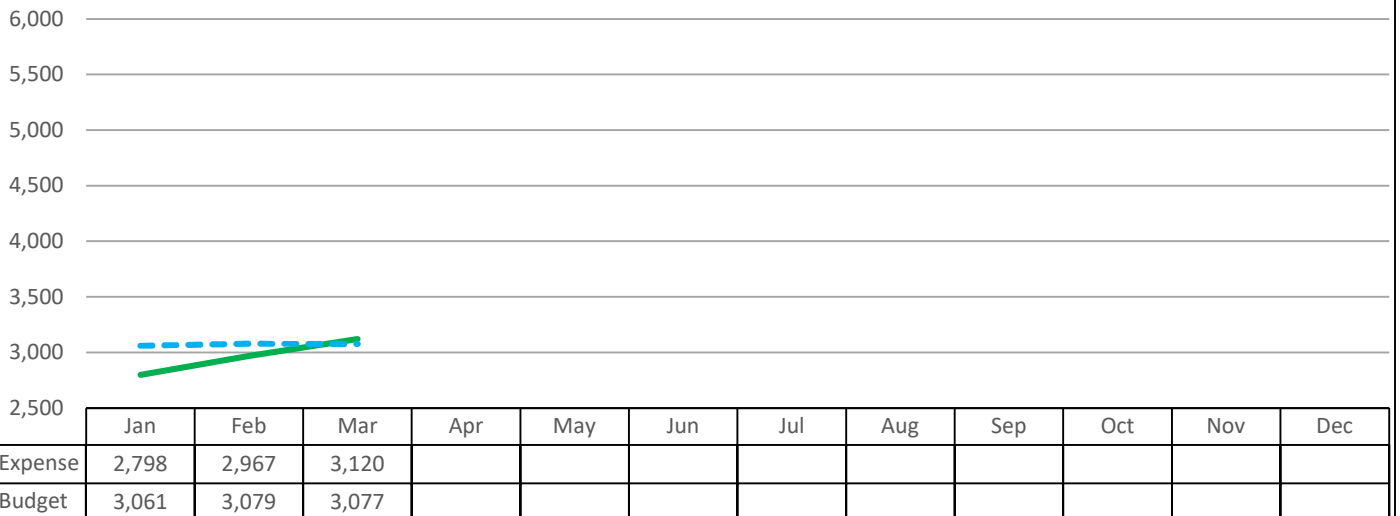
Notes: All dollar amounts are rounded to two decimal places and displayed as whole dollars.
 Bracketed () items are worse than plan. Example: (5,000) would mean that the item is \$5,000 WORSE than the budget.
 Jan - \$850 of Donations went to Phyllis's Memorial Fund which now totals \$2962

Monthly Income, Expense and Profit

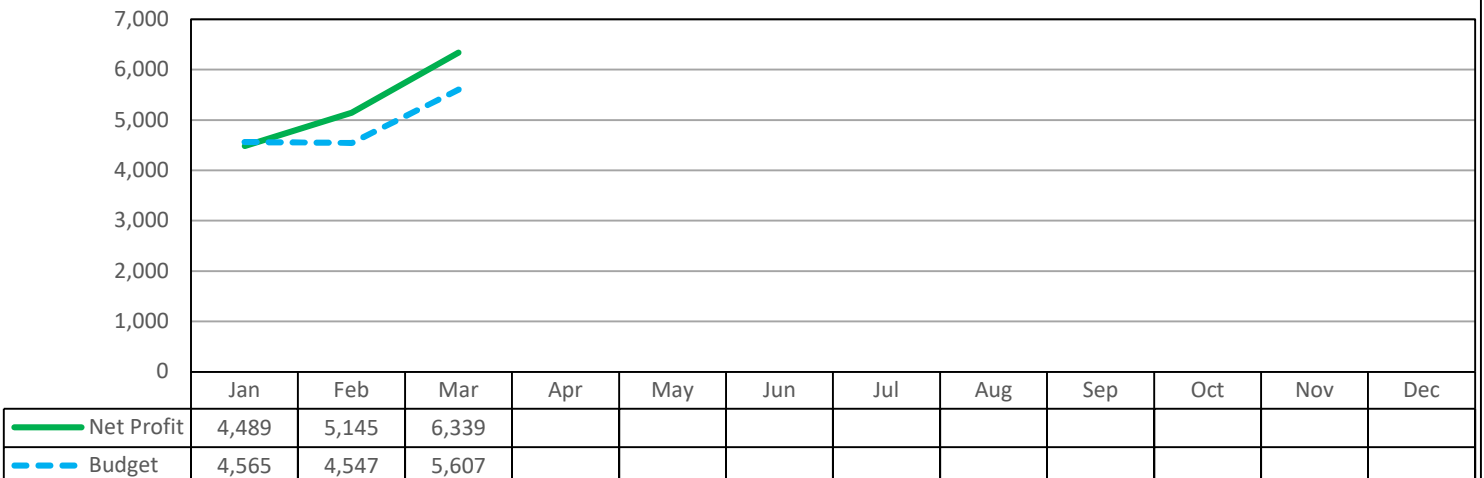
Bookstore Income 2021

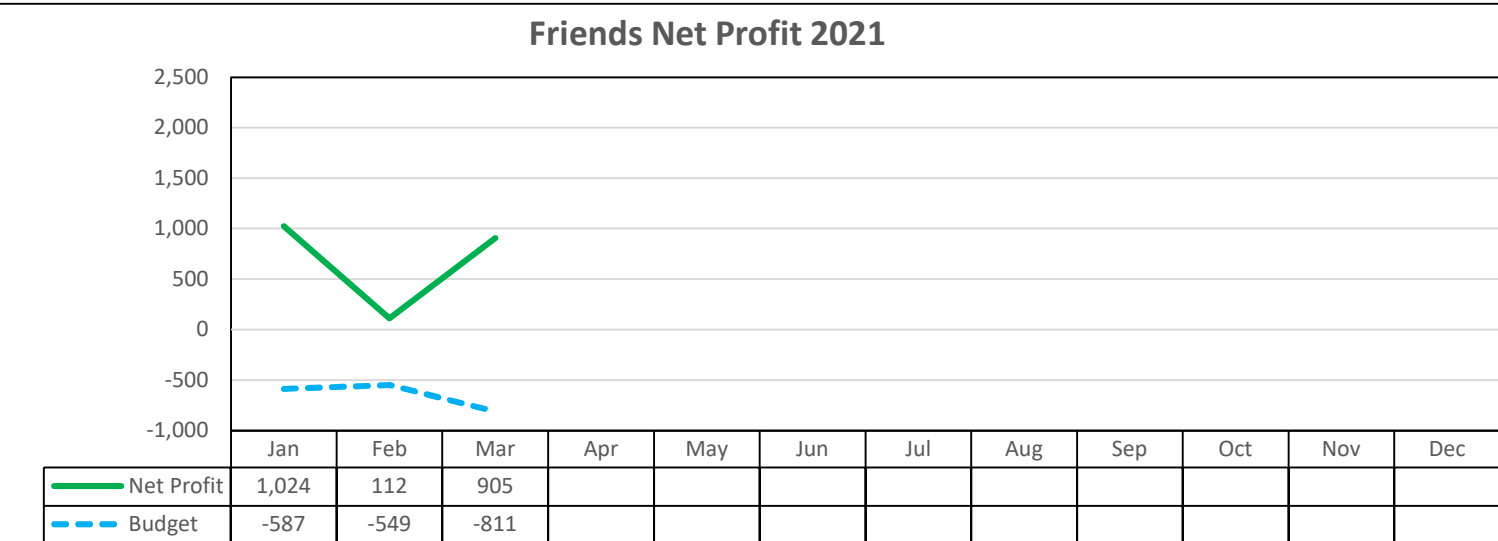
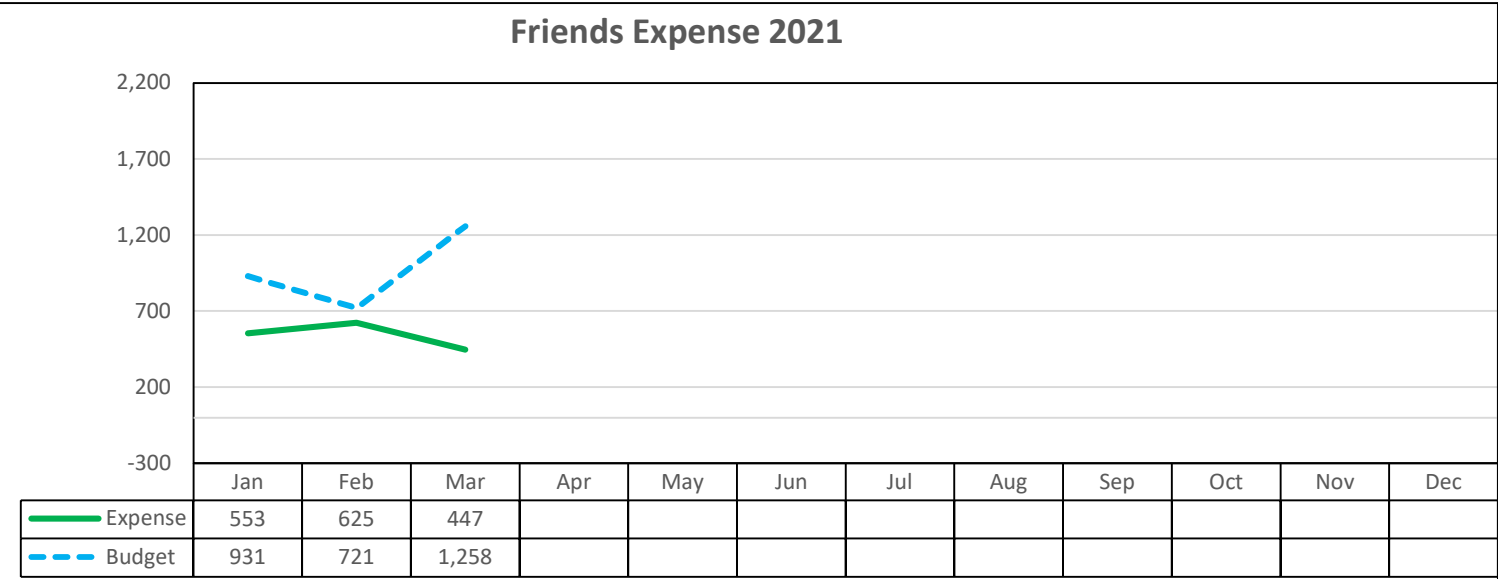


Bookstore Expense 2021



Bookstore Net Profit 2021



[illegible]

1:20 PM

FRIENDS OF THE CARSON CITY LIBRARY

05/03/22

FINANCIAL POSITION

Accrual Basis

As of April 30, 2022

	Apr 30, 22
ASSETS	
Current Assets	
Checking/Savings	
CASH (600.00)	601.58
EDWARD JONES	
EDWARD JONES, 1	
CASH	11.18
Lord Abbett Bond Debenture A	22,466.23
Lord Abbett MultiAssett Bal Opp	17,779.83
Lord Abbett Short Duration	14,209.76
PIMCO MONEY MARKET	26,700.24
Total EDWARD JONES, 1	81,167.24
EDWARD JONES, 2	
22% LA SHORT - THAYER	7,028.48
BUILDING FUND	
78% LA SHORT - CARRUTHERS	24,661.48
CASH ACCOUNT, #2	0.91
LA BOND - FRIENDS FUNDRAISING I	8,101.53
LA MULT- FRIENDS FUNDRAISING II	9,431.94
BUILDING FUND - Other	-0.91
Total BUILDING FUND	42,194.95
CHANGE IN VALUE	-249.54
MARKET VALUE	-31.73
EDWARD JONES, 2 - Other	282.18
Total EDWARD JONES, 2	49,224.34
Total EDWARD JONES	130,391.58
US BANK #8160	2,640.13
WELLS FARGO,#2045 (3050)	91,495.31
Total Checking/Savings	225,128.60
Total Current Assets	225,128.60
Fixed Assets	
2013-2014	
2007 3 BOOK TRUCKS	600.00
2007 TABLES	5,000.00
2008 BOOK CASES FOR BROWSERS	7,150.00
2008 RETROFIT FILE CABINET	600.00

1:20 PM

FRIENDS OF THE CARSON CITY LIBRARY

05/03/22

FINANCIAL POSITION

Accrual Basis

As of April 30, 2022

	Apr 30, 22
2012 OUT DOOR SIGN	600.00
2012 SHELVING	1,500.00
2014 APPROVED START UP COSTS	
COUNTERTOPS	1,416.55
FURNITURE	535.88
SECURITY SYSTEM	796.00
SIGNAGE	1,874.27
SURVEILLANCE EQUIPMENT	770.98
WHITE CABINETS (4)	631.96
Total 2014 APPROVED START UP COSTS	6,025.64
Total 2013-2014	21,475.64
2014-2015	
2015 APPROVED START UP COSTS	
GORILLA BOOK TRUCKS (2)	1,208.90
ROGHNECK LARGE SHED	532.53
Total 2015 APPROVED START UP COSTS	1,741.43
HORIZONTAL SHEDS (2)	675.94
SHELVING MATERIAL FOR PB	219.30
SHELVING UNIT	156.80
VIDEO SHELF UNITS	208.65
Total 2014-2015	3,002.12
2015-2016	
2011 GATEWAY PC	100.00
4X4 OUTDOOR SIGN	800.00
BOOK CASES (5)	129.12
RETAIL POINT OF SALE KIT	1,245.50
Total 2015-2016	2,274.62
2017 STORAGE UNIT	132.00
2018	
ALPINE LOCK	524.99
APPLE IPAD WI-FI 32GB	250.00
DIGITAL VOICE RECORDER	59.99
HEWLIT PACKARD PRINTER	209.98
OPEN SIGNAGE	80.00
Total 2018	1,124.96

1:20 PM

FRIENDS OF THE CARSON CITY LIBRARY

05/03/22

FINANCIAL POSITION

Accrual Basis

As of April 30, 2022

	Apr 30, 22
2021	
DESK CHAIR	139.98
Total 2021	139.98
Total Fixed Assets	28,149.32
TOTAL ASSETS	253,277.92
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
CURRENT LIABILITIES	
BUMPER STICKERS	-134.00
Total CURRENT LIABILITIES	-134.00
DEDICATED FUNDS-RESTRICTED	
APRONS AND NAME TAGS	270.00
BUILDING FUND	
DEDICATED FUNDS	25,500.00
RESERVED FUNDS	15,500.93
Total BUILDING FUND	41,000.93
GIFTING BOOKS CATALOGUE	2,165.15
HAZEL RYLAND MEMORIAL FUND	100.00
SANDRA OSHEROFF MEMORIAL FUND	630.00
THAYER DONATION FOR BOOKS	7,001.75
Total DEDICATED FUNDS-RESTRICTED	51,167.83
Total Other Current Liabilities	51,033.83
Total Current Liabilities	51,033.83
Total Liabilities	51,033.83
Equity	
Opening Balance Equity	-7,551.75
Unrestricted Net Assets	195,631.08
Net Income	14,164.76
Total Equity	202,244.09

1:20 PM

05/03/22

Accrual Basis

FRIENDS OF THE CARSON CITY LIBRARY

FINANCIAL POSITION

As of April 30, 2022

	Apr 30, 22
TOTAL LIABILITIES & EQUITY	253,277.92

BOOKSTORE INCOME / EXPENSE

JANUARY 1 - DECEMBER 31 2022

ITEM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE		YTD	Rem
	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Bdgt	Act	B/(W)	Bdgt
INCOME																
Daily Store Sales	6692	7612	9061	8077									30,000	31,442	1,442	58,558
Internet Sales	385	389	310	333									1,667	1,417	(250)	3,583
NonPublic Sales	222	127	135	230									600	714	114	1,086
Special Sales																
Gift Card Use	-13	-16	-47	-31										(106)		
Bookstore Income	7,287	8,112	9,459	8,609									32,267	33,467	1,306	63,227
EXPENSES																
Publicity/Mktg.	390	390	390	390									1,693	1,560	133	3,520
CC Processing	85	96	123	112									390	415	(25)	735
Eqpt/Furniture													33		33	100
Insurance																842
Janitorial	270	270	270	270									1,280	1,080	200	2,520
Maintenance	16		133	40									83	190	(106)	60
Rent	1450	1450	1500	1500									5,967	5,900	67	12,000
Supplies		116	91	419									733	626	107	1,574
Utilities, Fixed	383	398	377	408									1,500	1,566	(66)	2,934
Electricity	84	83	85	88									317	339	(22)	1,061
Gas	104	160	143	127									477	534	(57)	316
Sales Tax	16	5	8	6										35	(35)	(35)
Bookstore Expense	2,798	2,967	3,120	3,360									12,475	12,245	230	25,627
Store Net Income	4,489	5,145	6,339	5,249									19,792	21,222	1,536	37,600

Notes: All dollar amounts are rounded to two decimal places and displayed as whole dollars.

Bracketed () items are worse than plan. Example: (5,000) would mean that the item is \$5,000 WORSE than the budget.

NonPublic Sales = Grassroots, Amazon Smile

Special Sales = Parking Lot, Author Events, etc.

FRIENDS INCOME / EXPENSE

JANUARY 1 - DECEMBER 31 2022

ITEM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE		YTD	Rem
	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Bdgt	Act	B/(W)	Bdgt
INCOME																
Donations	1,168	587	992	276										3,023	3,023	
Membershsip	410	150	360	540									1,616	1,460	(156)	4,040
Grant *																
Other																
Friends Income	1,578	737	1,352	816									1,616	4,483	2,867	4,040
EXPENSES																
Pub/Marketing	390	390	390	390									1,933	1,560	373	4,240
Correspondence													20		20	50
Dues/Fees			50	41									130	91	39	314
Gifts													117		117	750
Historian													33		33	100
Insurance																575
Meetings	117												550	117	433	1,001
Printing/Postage	46	58	7										500	111	389	1,389
Film Festival																
Supplies		177		75									100	252	(152)	48
Web Site				21									287	21	266	266
																10,885
Friends Expense	553	625	447	527									3,670	2,152	1518	8,733
Friends Net Income	1,024	112	905	289									-2,055	2,330	4,385	-1,000
Store Net Income	4,489	5,145	6,339	5,249									19,792	21,222	1,536	37,600
Total Net Income	5,513	5,257	7,244	5,538									17,737	23,552	5921	36,600

Notes: All dollar amounts are rounded to two decimal places and displayed as whole dollars.
 Bracketed () items are worse than plan. Example: (5,000) would mean that the item is \$5,000 WORSE than the budget.
 Jan - \$850 of Donations went to Phyllis's Memorial Fund which now totals \$2962

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05/03/22
Cash Basis

FRIENDS OF THE CARSON CITY LIBRARY
MONTHLY REVENUE/EXPENSE
January 1 through May 3, 2022

	Jan 1 - May 3, 22
Ordinary Income/Expense	
Income	
FRIENDS REVENUE	
CONTRIBUTIONS	
AMAZON SMILE	22.12
INDIRECT PUBLIC SUPPORT	
DONATION BOX	1,155.70
Total INDIRECT PUBLIC SUPPORT	1,155.70
MEMORIAL	
PHYLLIS PATTON	994.74
Total MEMORIAL	994.74
MEMORIAL CATHY AND ED SMITH	50.00
CONTRIBUTIONS - Other	25.00
Total CONTRIBUTIONS	2,247.56
MEMBERSHIP DUES	1,460.00
Total FRIENDS REVENUE	3,707.56
INVESTMENT INCOME	
EDWARD JONES,1 DIVIDENDS	433.97
EDWARD JONES,2 DIVIDENDS	385.35
US BANK, #8160	0.03
Total INVESTMENT INCOME	819.35
Total Income	4,526.91
Expense	
OPERATING	
FRIENDS EXPENSES	
OTHER	
DUES/FEES	91.00
GAIN/LOSS ON INVESTMENTS	9,159.08
MEETINGS	
MEMBERSHIP LUNCHEON	42.33
MEETINGS - Other	114.52
Total MEETINGS	156.85
SUPPLIES	244.35

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Cash Basis

FRIENDS OF THE CARSON CITY LIBRARY
MONTHLY REVENUE/EXPENSE
January 1 through May 3, 2022

	Jan 1 - May 3, 22
Total OTHER	9,651.28
POSTAGE/MAILING/PRINTING	
POSTAGE	17.60
PRINTING	35.60
POSTAGE/MAILING/PRINTING - Other	58.00
Total POSTAGE/MAILING/PRINTING	111.20
PUBLIC RELATIONS/MARKETING	
ADVERTISING	360.00
PUBLIC RELATIONS/MARKETING - Other	1,200.00
Total PUBLIC RELATIONS/MARKETING	1,560.00
WEBSITE	21.17
Total FRIENDS EXPENSES	11,343.65
Total OPERATING	11,343.65
SIGNAGE	7.21
Total Expense	11,350.86
Net Ordinary Income	-6,823.95
Other Income/Expense	
Other Income	
FUNDRAISING	
BOOK STORE REVENUE	
DAILY SALES	
CASH SALES	19,162.52
CREDIT CARD SALES	12,127.12
REGISTER OVER/UNDER	-67.33
DAILY SALES - Other	135.50
Total DAILY SALES	31,357.81
OTHER EVENTS	
GIFT CARDS	75.00
Total OTHER EVENTS	75.00
OTHER SALES	
GRASS ROOTS	713.86

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Cash Basis

FRIENDS OF THE CARSON CITY LIBRARY
MONTHLY REVENUE/EXPENSE
January 1 through May 3, 2022

	Jan 1 - May 3, 22
INTERNET	1,417.06
Total OTHER SALES	2,130.92
Total BOOK STORE REVENUE	33,563.73
Total FUNDRAISING	33,563.73
Total Other Income	33,563.73
Other Expense	
BOOK STORE EXPENSES	
JANITORIAL	1,080.00
MARKETING, PUBLICITY	
ADVERTISING	360.00
MARKETING	1,200.00
Total MARKETING, PUBLICITY	1,560.00
OTHER	
CREDIT CARD FEES	415.45
GIFT CARD REDEMPTION	-105.70
MAINTENANCE	189.65
SALES TAX	38.07
SUPPLIES	1,058.66
UTILITIES	
ELECTRICITY	339.09
GAS	533.98
UTILITIES - Other	1,565.82
Total UTILITIES	2,438.89
Total OTHER	4,035.02
RENT	7,400.00
Total BOOK STORE EXPENSES	14,075.02
Total Other Expense	14,075.02
Net Other Income	19,488.71
Net Income	12,664.76