**NOTICE OF MEETING**

**FRIENDS OF CARSON CITY LIBRARY**

Day: **Monday**

Date: **October 28, 2019**

Time: **5:30 p.m.**

Location: 711 E. Washington Street

 Carson City, Nevada

**AGENDA\***

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please notify the Friends of Carson City Library in advance so that arrangements may be made. Requests may be made in writing and addressed to the Friends of Carson City Library at 711 E. Washington St., Carson City, NV 89701, or by calling 775-450-1318.

**NOTE:** Below is an agenda of all items scheduled for consideration. Notice is hereby provided that items on the agenda may be taken out of order, two or more agenda items may be combined for consideration and an agenda item may be removed from the agenda, or discussion relating to an item on the agenda may be delayed at any time.\*\*

1. **Call to Order.**

 1.a **Determination of Quorum.**

2. **Public Comment.**

 Members of the public who wish to address the Friend’ Board of Directors may come forward and speak on any topic that is relevant to or within the authority of the Board of Directors. The Board respects the right of citizens to present differing opinions and views. Comments may be limited to ask a member of the Board to place it on the Board’s agenda for a future meeting. No action may be taken on a matter raised under this item of the agenda unless the matter is noticed on a Board agenda as an item on which action may be taken. In accordance with the Open Meeting Law, the President may prohibit public comment if the person speaking is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers.

3. **Approval of Meeting Minutes August 12, 2019 – Recording Secretary, JoAnn Carpenter – Action Item.**

 3.a Review and approval of the minutes of meeting August 12, 2019.

4**. Library Director’s Report – Information Item.**

4.a. General library report and introduction of new library director Tod Colegrove.

5. **Browsers Corner Bookstore Manager’s Report – Diana Hernandez – Information Item.**

 4.a Report on August-September 2019 activity.

6. **Treasurer’s Report** **– Information Item.**

 6.a. Treasurer’s Report for August-September 2019 activity.

7. **Committee Reports – Information Item.**

 7.a Publicity, Budget, Film Festival, Membership, Library Liaison, Fundraising (Bill Crowell), Finance, Nominating. May be oral or written reports. Reports submitted in writing are in the meeting packet.

8. **President’s Report – Information and Discussion Items; Possible Action.**

 8.a. Discuss resignation of Sandy Osheroff as Treasurer, and interim appointment by Executive Committee of Phil Patton to replace Sandy Osheroff until the end of her term.

 8.b. Discuss end-of-year meetings for: Budget Committee for 2020 budget; Nominating Committee for 2020 slate of officers.

 8.c. Discuss annual membership meeting to be held in January 2020: Determine date, location, and establish committee to organize.

 8.d. Discuss structure and membership of committees. Review openings and discuss how to fill vacant positions.

 8.e. Discuss The Greenhouse Project with a flower basket for 2020.

9. **General Discussion Items – Information Discussion Items; Possible Action.**

9.a. Discuss and find a member to maintain the E-Blast list, and send E-Blasts as directed.

 9.b. Discuss and find a member to maintain the FOCCL website and Facebook page and work with President and Executive Committee to keep them up to date.

 9.c. Discuss and find a member to work with library to set date and organize Library Staff Appreciation Lunch. This event has previously been budgeted.

 9.d. Discuss setting a planning workshop in early 2020 to review the past year, and look ahead.

10. **Public Comment.**

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11. **For Possible Action – Adjournment.**

\*In accordance with NRS 241.020, this agenda has been posted before 9:00 a.m., three working days before the day of the meeting at the following locations:

Carson City Hall, 201 N. Carson St., Carson City, NV

Carson City Community Center, 851 E. William St., Carson City, NV

Carson City Fire Station, 777 S. Stewart St., Carson City, NV

Nevada State Library & Archives, 100 N. Stewart Street, Carson City, NV

Carson City Library, 900 N. Roop St., Carson City, NV

Browsers Corner Book Store, 711 E. Washington St., Carson City, NV

Friends of Carson City Library website <http://www.friendscclibrary.org>

\*\*Copies of the referenced material and any additional supporting material will be made available at the meeting and the Browsers Corner Book Store, located at 711 E. Washington St., Carson City, Nevada 89701 or by contacting Patricia Cooper-Smith, President, at 775-450-1318 or pattics@sbcglobal.net .