

NOTICE OF PUBLIC MEETING
of the
FRIENDS OF CARSON CITY LIBRARY

Day: Monday
Date: September 17, 2018
Time: Beginning at 6:30 pm
Location: Browsers Corner Book Store
711 E. Washington St.
Carson City, Nevada

AGENDA

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please notify the Friends of Carson City Library in advance so that arrangements may be made. Requests may be made in writing and addressed to the Friends of Carson City Library at 711 E. Washington St. Carson City, NV 89701, or by calling 885-9807.

NOTE: Below is an agenda of all items scheduled to be considered. Notice is hereby provided that items on the agenda may be taken out of order, two or more agenda items may be combined for consideration and an agenda item may be removed from the agenda, or discussion relating to an item on the agenda may be delayed at any time. **

1. Call to Order

1 a. Roll Call - Determination of Quorum

2. Public Comment

Members of the public who wish to address the Friends Board of Directors may come forward and speak on any topic that is relevant to or within the authority of the Board of Directors. The Board respects the right of citizens to present differing opinions and views. Comments may be limited to three minutes per person. If you believe your item requires extended discussion or action, you may ask a member of the Board to place it on the Board's agenda for a future meeting. No action may be taken on a matter raised under this item of the agenda unless the matter is noticed on a Board agenda as an item on which action may be taken. In accordance with the Open Meeting Law, the President may prohibit public comment if the person speaking is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

3. Introduction of new interim Vice-President – Information Only

4. Approval of August Meeting Minutes- Recording Secretary, JoAnn Carpenter - Action Item

4a. for possible action - approval of the minutes of previous meeting (August 20, 2018 regular meeting)

5. Acceptance of August Treasurer's Financial Report - Treasurer, Sandy Osheroff - Action Item

5a. for possible action - to accept the Treasurer's August Financial Position and Income/Expense for the month of August, 2018

6. Browsers Corner Book store Manager's Report - Patti Ferguson -Information Only

6a. Book Store Manager Patti Ferguson reports on the activities of the book store for the month of August and upcoming events in September

7. Library Director's Report - Sena Loyd - Information Only

7a. Library Director Sena Loyd, will give a report on Library activities in August and upcoming activities in September and October

8. Budget Chairman's Report - Phil Patton -Information Only

8a. Budget Chair reports how we did in August compared to what was budgeted for August

9. Committee Reports - Information Only

9a. these committees are: corresponding secretary, fundraising, membership. & publicity. The written reports are in the meeting packet.

9b. Any questions pertaining to these reports may be asked of the chair of the committee at this time

10. Appointment of a nominating committee for the upcoming election at the Annual Meeting in January of 2019 – Action Item

10a. President will first ask for a volunteer to head up this committee and if there are none forthcoming, she will appoint a nominating committee chair

10b. This chair may pick at least 2 other Friends members to serve on the committee and they should be prepared to give the slate of officers at the Nov. meeting

11. Announcement of date for Annual Meeting – Information Only

11a. The Annual Meeting will be held at the Plaza Event Center on Saturday, January 12, 2019. We had asked for the 19th or 26th and both dates were booked already, so it will be on the 12th.

12. Fund-raiser to be held at Adam's Hub on Nevada Day, Oct. 27th – For possible action

12a. Meeting with Hub people and Friends to be held in the next week, so details will not be available until the Board meeting on Sept. 17th

12b. We will discuss details at the meeting on the 17th and vote on whether to go forward with this project, expend money for this project and get volunteers if we do vote to go forward

13. Participating in the Parks and Recreation Department's BOOnanza Halloween Party – Action Item

13a. We will be handing out candy to an estimated 1000 to 1500 kids that evening and we need the okay to purchase that candy. Could also use help in setting up and decorating. Details on when we can do that have not yet been provided.

14. Updates on past and upcoming events – information only

13a. Our August Author Events were mixed – The Saturday afternoon event was not well attended at all, but the evening event was a standing room only crowd.

13b. Our very own Ursula Carlson will be our featured author at the Author Event on September 18 at 6:30. Please come out and support her.

13c. In October we will have 2 Author Events with retired Highway Trooper Steve Raabe coming on Oct. 10 to tell us about his book full of stories from his adventures on the highway and on Oct. 22 Todd Borg will be here to talk about his newest book Called "Tahoe Skydrop". This book has a character with the name of a local person, who bought the right for that privilege at the New Years Eve auction last year.

Both Events will be at 5:30 pm since we will be on winter hours in October.

15. Board Member Comments - Information Only

16. Public Comment -

Members of the public who wish to address the Friends Board of Directors may come forward and speak on any topic that is relevant to or within the authority of the Board of Directors. The Board respects the right of citizens to present differing opinions and views. Comments may be limited to three minutes per person. If you believe your item requires extended discussion or action, you may ask a member of the Board to place it on the Board's agenda for a future meeting. No actions may be taken on a matter raised under this item of the agenda unless the matter is noticed on a Board agenda as an item on which action may be taken. In accordance with the Open Meeting Law, the President may prohibit public comment if the person speaking is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

14. For Possible Action - Adjournment

** Copies of the reference material and any additional supporting material will be made available at the Browsers Corner Book Store, located at 711 E. Washington St., Carson City, NV 89701 or by contacting Phyllis Patton, President at 775-885-9807 or phylpat@att.net. Copies of any such materials will also be made available at the meeting site.

**** In accordance with NRS 241.020, this agenda has been posted before 9 a.m. three working days before the day of the meeting at the following locations:**

Carson City Hall, 201 N. Carson St. Carson City, NV 89701

Carson City Community Center, 851 E. William St., Carson City, NV 89701

Carson City Fire Station, 777 S. Stewart Street, Carson City, NV 89701

Nevada State Library & Archives, 100 N. Stewart St. Carson City, NV Carson City, NV 89701

Carson City Library, 900 N. Roop St. Carson City, NV 89701

Browsers Corner Book Store, 711 E. Washington St. Carson City, NV 89701

Friends of Carson City Library website: <http://www.friendscclibrary.org>

Board of Directors Meeting of Friends of the Carson City Library Minutes
Monday, August 20, 2018
6:30pm
Browsers Corner Bookstore

Call to Order: President Phyllis Patton called the meeting to order at 6:30pm. Attending were board members Phyllis Patton, Patti Ferguson, William Crowell, Connie Laderman, JoAnn Carpenter, and Phillip Patton. Dana Danforth, member at large, and Library Director Sena Loyd were also in attendance. President Patton asked if anyone in attendance would like to make a statement. There were no responses.

Determination of Quorum: It was determined that a quorum was present.

Public Comment: President Patton asked if anyone in attendance would like to make a statement. There were no responses.

Approval of Minutes for the July 16, 2018 meeting: Phillip Patton moved to approve the minutes and Dana Danforth seconded. The motion was approved with no opposition. President Patton also indicated that minutes for the Executive Committee meeting was included to provide information, but not for approval as they were not made a part of the published agenda. She further indicated that they were included for the Board for review of some decisions that were made by the Executive Committee. Book Store Manager Patti Ferguson's was interviewed and her contract was extended for another year. The second decision made by the committee was the interim appointment of Robin Meyer to fill the Board's Vice President position.

Acceptance of the Treasurer's Report for the Month of June: Ms. Osheroff was not at the meeting and provided a written report. Connie Laderman moved to accept the treasurer's report, Phillip Patton seconded the motion.

Browsers Corner Book Store Manager's Report: President Patton asked Manager, Patti Ferguson for her report. Ms. Ferguson indicated that her report was part of the packet provided with the Agenda. She further indicated that there would be a Flash Sale in Room 2 on August 24th and 25th. She then responded to William Crowell's question from our last meeting regarding how June sales for 2018 compared with sales for the same month in 2017. June 2017 sales were \$7,076.29 and June 2018 were \$7,280.09. Ms. Ferguson also indicated that donations have included quite a few books that are good only for recycling. Sena Loyd, Library Director, suggested that the Book Store look into having a recycler provide a dumpster twice a year and we could make the public aware of these "Recycle Days".

Library Directors Report: Director Sena Loyd attended and provided a report. Ms. Loyd invited Ms. Patton or Ms. Ferguson to appear on the Carson Chatter Podcast. The Library does a community podcast twice a month. They have had the sheriff and various other members of the community to report on a variety of local topics. President Patton indicated we could find someone. This would be sometime in September. Director Loyd indicated the Library is strengthening their partnership with the City Manager's Office. They try to meet on a weekly basis. Library staff continue to work with other libraries in a cooperative style. They have started getting books from other libraries by driving to the sites rather than having them mailed, this has reduced postage costs. They have determined that fuel is cheaper than postage. The automated book handler is coming to the end of its useful life and the Library has asked the city to place a new one in the CIP budget. The cost would be \$150,000, but the machine has a ten to fifteen-year lifespan. Personnel costs for the work done by the Automated handler would far exceed that amount. They are currently conducting reviews in anticipation of hiring for additional staff. Director Loyd is also working with the District Attorney's Office on potential clients for Adam's Hub. Planning is ongoing for a weekend fundraiser over the Nevada Day weekend. The Library cannot raise funds for itself, but Friends could take the lead in this type of event. She indicated that she felt there are opportunities for Friends to cultivate a relationship with RISE to fund other

projects. Mr. Crowell asked Ms. Loyd about our interactions with Storey and Lyon County libraries. Since there are limited resources for our Library, he was concerned that other jurisdictions might be taking advantage of our limited Library services.

Budget Chairman's Report: Budget Chairman, Phillip Patton indicated we are \$3,600 in net profit. No one had questions about the budget report.

Committee Reports: President Patton indicated that she had not received reports from Julie Giese, Historian, or Linda Bellegray, Film Festival. Ms. Patton spoke with Linda who indicated they will start planning the festival in earnest by October. There were no additions to the reports as presented and no questions from the members present. Jolena Johnson's membership report was put together by others. Ms. Johnson has been very ill. Ms. Ferguson updated us on her condition, she is on the mend.

Appointment of interim Vice President: Robin Meyer has agreed to accept the appointment and will be at the next Board meeting. The interim appointment would be for the balance of the term for the position which would end in 2020.

Update on previous topics: President Patton is still working on by-laws and Constitution changes to provide for potential expansion of our financial portfolio with Edward Jones. She continues to need additional help with the issues involved. Director Loyd asked if we have legal representation. She indicated that Nevada Legal Services might be able to provide legal services at no cost, if they are willing to take Friends on as a client.

On August 10, FOCCL hosted the annual Appreciation Luncheon for the staff of the Carson City Library. Phone and internet services have been switched from AT&T to Spectrum for a monthly savings of approximately \$30.

The website is up and operational. There are still some issues between the website and "Square" regarding donations.

Board Member Comments: There were no comments from the Board.

Public Comment: There was no public comment recorded.

Connie Laderman moved to adjourn the meeting. The meeting was adjourned at 7:10 pm.

Respectfully submitted,
JoAnn Carpenter, Recording Secretary