

BOOKSTORE INCOME / EXPENSE

JANUARY 1 - DECEMBER 31 2018

ITEM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE		YTD	Rem	
	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Bdgt	Act	B/(W)	Bdgt	
INCOME																	
Daily Sales	7782	6600	6892	7373	6823	7270	6912	8424					55,166	58,077	2,911	22,923	
Internet	513	250	258	270	316	423	378	260					3,000	2,668	(332)	1,832	
Scanning							174	63					225	237	12	63	
Gift Card use	-25		-17	-3	-3	-13	-11	-37						(107)			
Holiday Bazaar																	
Bookstore Income	8,270	6,850	7,133	7,640	7,137	7,681	7,453	8,710					58,391	60,875	2,591	24,818	
EXPENSES																	
Advertising	190	90	90	190	190	390	190	1103					2,000	2,433	(433)	568	
CC Processing	59	58	52	63	54	62	56	69					479	474	4	244	
Eqpt/Furniture			13										167	13	154	237	
Insurance	67	67	68										539	203	336	605	
Janitorial	260	260	260	450	270	291	270						2,360	2,060	300	1,340	
Maintenance					69		26						167	95	71	155	
Manager Wages	1733	1733	1733	1733	1733	1733	1733	1733					13,864	13,864		6,932	
Taxes/Ins/Fees	193	172	182	219	178	220	189	205					1,502	1,556	(54)	712	
Rent	1300	1300	1300	1300	1300	1300	1300	1300					10,400	10,400		5,200	
Supplies	134	278	279	326	78	101	165	40					1,200	1,401	(201)	399	
Variable Utilities																	
Electricity	86	82	86	80	87	124	189	232					904	967	(63)	383	
Gas	106	91	112	62	35	30	30	30					549	497	53	303	
Fixed Utilities																	
Fixed Utilities	312	311	312	312	318	317	317	282					2,353	2,482	(128)	1,048	
Sales Tax	5	6	1		8	4	12						282	37	245	(37)	
Bookstore Expense	4,444	4,449	4,489	4,735	4,320	4,572	4,479	4,994					36,765	36,481	284	18,089	
Store Net Income	3,827	2,401	2,645	2,905	2,817	3,109	2,974	3,717					21,626	24,394	2,875	6,729	

Notes: All dollar amounts are rounded to two decimal places and displayed as whole dollars.

Bracketed () items are worse than plan. Example: (5,000) would mean that the item is \$5,000 WORSE than the budget.

Square shows Gift card use in daily sales - The amount is deducted above.

May - Previous sales tax charges were moved to a separate line, and removed from supplies where they had been charged in prior months

August - We were not billed for cleaning in August, there will be a double payment in September. There is \$17.86 in suspense - Sandy needs the receipt.

FRIENDS INCOME / EXPENSE

JANUARY 1 - DECEMBER 31 2018

ITEM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE		YTD	Rem	
	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Bdgt	Act	B/(W)	Bdgt	
INCOME																	
Fund Raisers																	
Parking Lot Sale						194								194			
Interest on Savings	4	5	5	3	3	19	38	69						146			
Membership	270	315	290	330	1,150	900	740	260					5,575	4,255	(1,320)	2,745	
Donations	158	148	198	134	125	368	136	95						1,362			
Friends Income	432	468	493	466	1,279	1,480	913	424					5,575	5,956	381	1,044	
EXPENSES																	
Advertising	365	275	90	90	90	90	90	1,003					2,000	2,093	(93)	908	
Correspondence													30		30	50	
Dues/Fees			155	25			275						405	455	(50)	(50)	
Gifts						50		100					500	150	350	600	
Historian	18						51						200	69	131	231	
Insurance	70	71	68	68	68	70	68	68					561	551	10	291	
Meetings	560					44		264					950	868	82	332	
Printing/Postage	124	79	108	274	73	513	300						967	1,472	(505)	(22)	
Film Festival	630		(630)														1,000
Supplies				16	16	12	55	11					133	110	23	90	
Comm Outreach													100		100		
Equipment			18											18	(18)	(18)	
Friends Expense	1,768	425	-192	473	247	780	839	1,445					5,846	5,786	61	3,411	
Friends Net Income	-1,335	43	685	-7	1,032	700	74	-1,020					(272)	170	442	4,245	
Store Net Income	3,827	2,401	2,645	2,905	2,817	3,109	2,974	3,717					21,626	24,394	2875	6,729	
Total Net Income	2,491	2,443	3,329	2,898	3,848	3,809	3,048	2,696					21,355	24,564	3317	10,974	

Notes: All dollar amounts are rounded to two decimal places and displayed as whole dollars.

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January - There was a \$250 memorial donation in January

February - Donations includes \$30.07 from Amazon Smile and \$45 from Author events

March - \$25 Bank Charges in Dues/Fees
Membership Budget has been reallocated based on number of monthly renewals due.

April - \$25 Bank Charges in Dues/Fees

May - There was a \$100 Memorial donation

June - Treasurer's report shows \$100 Indirect Public Support. That was added to donations in this report.

August - The \$100 gift was a donation for Gary Sheerin (our Bookstore landlord) in lieu of flowers.